

## Reorders

The next time you need to order another unit of the same type, you can start with a previously used Unit Order Form. Check it against the actual conditions in the next unit to be ordered and make any changes needed. Often cabinets can be a few inches larger or smaller from one unit to the next.

If you have any suggestions about how we could improve our service or make your job easier, please let us know at [Service@CinchKit.com](mailto:Service@CinchKit.com), or call us at the number below.

Call with questions  
844-4-A-CINCH  
**844-422-4624**

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# Refacing Instructions

## Prepare the apartment

***materials required:*** Screw gun to remove old hinges and doors  
Wood filler for old screw holes in cabinet fronts  
Sand paper to prep cabinets before repainting

- 1) Remove and discard the old doors, hinges, and false fronts from the cabinet frames.
- 2) Remove the drawer boxes and set them aside. Save them to reuse. If possible, take the old fronts off the old boxes. If you can't remove the old fronts, cut them with a saw so that they are the same size as the drawer box. Then you can turn the drawer boxes back to front and place the new fronts on what was previously the back of the drawer box.
- 3) Fill any hinge holes in the fronts of the cabinets.
- 4) Sand all the areas of the cabinets that will be painted. For the new paint to stick well, the old surface must be clean and dull, not shiny.

## Paint the old cabinets

**Tools required:** *Color-matched paint (available from Cinch)  
Painting supplies*

- 1) Your Cinch order will arrive packaged and labeled by apartment. Because of weight, there will be several cartons for each apartment. The carton labels will say, for example, "Apt. 1426 (5 Cartons)". If paint is included in the order, it will be in the smallest box, labeled as "Accessories".
- 2) Paint the old cabinets. You can brush, spray, or roll them – whatever you're most comfortable with. Allow the last coat to completely dry before installing the new doors.

## Installation Tools

### **Required**

*Tape measure or ruler*

*Pencil*

*Hammer*

*Electric drill/screw gun with magnetic, #2 Phillips head bit  
1/16" and 3/16" drill bits*

*#2 Phillips screwdriver to adjust hinges*

*Wood glue, if repairing drawer boxes.*

### **Suggested**

*Double-sided mounting tape (Available from Cinch)*

*Scissors or knife to cut double-sided mounting tape*

*Hinge Locator Tool (Available from Cinch)*

*False Front Locator Tool (Available from Cinch)*

*Door Hardware Locator Tool (Available from Cinch)*

*Cleaner and paper towels to clean any smudges off doors*

*Trash bag*

- 4) Hold up the drawer front and align it with the surrounding doors and drawers. Then press the front against the drawer box. The mounting tape will hold the drawer front in position temporarily while you screw the front to the drawer box with the washer-head screws provided.
- 5) Place the drawer with attached front into the cabinet.

## Install Hardware

Installing hardware is shown at the end of the instructional videos for door installation and drawer front installation referenced above.

- 1) To install hardware on doors, use a 3/16" bit and a Cinch hardware locator. Place the locator tightly over the proper corner of the door and drill through the locator and the front of the door. Make sure your hands on the back of the door are out of the way of the drill bit.
- 2) To install hardware on drawer fronts, use a 3/16" drill bit to drill through the drawer box at the location marked by the pilot holes in the drawer front. Install the hardware using the 1/4" screws provided.



## Final Steps

- 1) Touch up any nicks or damage with the color-matched touch-up marker supplied in your accessory box. To get the paint flowing in the marker, shake the marker and push the tip up and down until the paint flows down to the tip.
- 2) Clean up and you're done.

- Line the clips up with the dowels and snap the false front into place.



## Install the drawer fronts

You can see a video of attaching drawer fronts at [CinchKit.com/library](http://CinchKit.com/library) or by scanning this QR code on your phone.



- If they aren't already there, drill holes in the drawer box to screw the box to the drawer front. Use a 3/16" drill bit to allow adjustability. Make sure the holes are positioned to screw into the moldings of the drawer front, not the center panel. You will use these holes to attach the front to the box in step 4.



- Cut two 1" x 1" pieces of clear, double-sided mounting tape and remove the backer. Apply the mounting tape to the back of the drawer front. This double-sided mounting tape is available from Cinch.



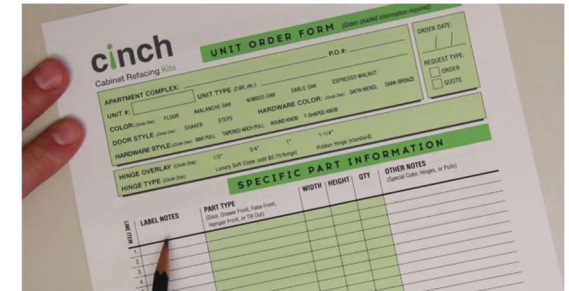
- Put the drawer box in the cabinet, without the front attached.

## Distribute your new materials

- Place the doors on a clean, hard surface.** (Inserting hinges on a soft surface like carpet can damage the doors.) Gently tap the hinges into the doors with your hammer.



- Distribute the parts in the apartment. Look at the labels on each part. Each label shows the order line number. So, if you measured and ordered your parts in order as you moved around the apartment, the doors are numbered in the same order for easy distribution. Also, whatever location information you entered on the order will be printed on the label of the new part. It might say master bath, second bath, sink base, etc.



## Hang the doors

A video of attaching the doors is available at [CinchKit.com/library](http://CinchKit.com/library) or by scanning this QR code on your phone.



- 1) Drill pilot holes for the hinge screws using the hinge locator tool.



- 2) For a 1/2" overlay door, rest the door on the hinge locator block and screw the hinge to the cabinet frame. Use the 3/4" washer-head screws.



- 3) Apply rubber bumpers to the corners of the doors, opposite the hinges.

- 4) Adjust the hinges to align the doors and make sure they close flush against the cabinet. One adjustment moves the doors in and out, the other moves the door right and left. For up and down adjustment, loosen the hinge on the cabinet frame and slide the hinge up and down.



- 5) Attach any other hinged items to the cabinets, like tilt-outs or hamper fronts.

## Install the false fronts

You can see a video of this process at [CinchKit.com/library](http://CinchKit.com/library) or by scanning this QR code on your phone.



- 1) Use a Cinch false front locator to drill a pilot hole for the false front post.



- 2) Screw the post into the pilot hole with the larger, #8 x 1" screw packaged with the false front kit.



- 3) Screw the provided clips into the false front with the 5/8" screw in the false front kit. Look for the prepared location mark.



- 4) Put bumpers behind the four corners of the false fronts so that they will match the doors and drawer fronts.

